

<h2>Constitutional Changes</h2>
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Included below are the proposed constitutional changes required if the proposed structural changes go ahead. There are also a couple of other minor changes that bring the constitution up-to-date following recent developments.

**SUS Executive is asked to:**

Item
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| ➤ Consider changes and ask any questions |
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# Constitutional Changes

## Existing

### 4. Structure

The structure for SUS will be made up of the SUS Executive Council, supported by three core development committees, namely:

- SUS Competitions Committee
- SUS Physical Activity Committee
- SUS Professional Development Committee

In addition, there will be four forums, for Directors, Athletic Union Presidents, Administrators and Sports Development Coordinators / Sports Development Officers to support the SUS structure.

## New

### 4. Structure

The structure for SUS will be made up of the SUS Executive Council, supported by three core development committees, namely:

- SUS Competitions Committee
- SUS Physical Activity Committee
- SUS Professional Development Committee

In addition, there will be a marketing and communications sub-group and several special interest groups. These may include: Directors, Athletic Union Presidents, Administrators, Operations, Performance Sport and Sports Development Coordinators / Officers to support the SUS structure.

## Existing

### 5.1 SUS Executive Council

Membership to comprise of:

A Chair independent of all other committees, SUS Competitions' Committee (chair+1, of which at least one must be a current AU President (or equivalent)); SUS Physical Activity Committee (chair+1); SUS Professional Development Committee (chair+1); Directors and/or Assistants Directors (x2); AU Presidents (x2); SUS Sports Manager; SUS Executive Officer; **sportscotland** (x1) and an observer from the FE sector.

The Chairs of the three core development committees will become the Vice Chairs of SUS.

Support to be provided by an appointed SUS Executive Officer and/or Sports Manager (employees of the organisation will not have voting rights).

## **New**

### 5.1 SUS Executive Council

Membership to comprise of:

A Chair independent of all other committees, SUS Competitions' Committee (chair+1, of which at least one must be a current AU President (or equivalent)); SUS Physical Activity Committee (chair+1); SUS Professional Development Committee (chair+1); Directors and/or Assistants Directors (x2); AU Presidents (x2);

Non-Voting: Finance Consultant; sportscotland (x1); BUCS (x1); SUS Sports Manager; SUS Executive Officer; an observer from SUCSES; and an observer from Colleges

The Chairs of the three core development committees will become the Vice Chairs of SUS.

## **Existing**

### 5.3 SUS Professional Development Committee

Membership (to include the elected chair) to comprise of:

Department (x4); Athletic Union Presidents (x1).

Support to be provided by an appointed SUS Executive Officer.

## **New**

### 5.3 SUS Professional Development Committee

Membership (to include the elected chair) to comprise of:

Department (to include a chair for the marketing and communications sub-group) (x4); Athletic Union Presidents (x3).

Support to be provided by an appointed SUS Executive Officer.

## **Existing**

6.3 All other members of committees to serve a period of one year on a one year renewable basis up to and not exceeding four consecutive years.

## **New**

6.3 All other members of committees to serve a period of one year on a one year renewable basis.

## **Existing**

### 7. SUS Executive Council

7.1 The affairs of SUS shall be managed by an Executive Council elected from, and by, the Full Members of SUS.

A representative of sportscotland (non-voting) will be invited to sit on the SUS Executive Council.

A representative from the Scottish FE sector (non-voting) will be invited to attend meetings of the SUS Executive Council as an observer.

A representative from the Scottish Universities Sports Related Academic Group (SUSRAG) (non-voting) will be invited to attend meetings of the SUS Executive Council as an observer.

A representative from British Universities & Colleges Sport (non-voting) will be invited to sit on the SUS Executive Council.

The areas of responsibility for the Executive Council will include setting Strategic Policy, Annual Planning and Lobbying, Advocacy and Promotion, Management and Finance.

The Executive Council shall meet at agreed intervals and not less than four times per year.

A quorum for the Executive Council will be 6 Members: The SUS Chair; a Director; a President and a representative from each of the 3 SUS committees.

## **New**

### **7. SUS Executive Council**

7.1 The affairs of SUS shall be managed by an Executive Council elected from, and by, the Full Members of SUS.

A representative of **sportscotland** (non-voting) will be invited to sit on the SUS Executive Council.

A representative from the Scottish FE sector (non-voting) will be invited to attend meetings of the SUS Executive Council as an observer.

**A representative from the Scottish Universities Collaboration in Sport and Exercise Science (SUCSES)** (non-voting) will be invited to attend meetings of the SUS Executive Council as an observer.

A representative from British Universities & Colleges Sport (non-voting) will be invited to sit on the SUS Executive Council.

**An independent financial advisor (non-voting) will be invited to sit on the SUS Executive Council.**

The areas of responsibility for the Executive Council will include setting Strategic Policy, Annual Planning and Lobbying, Advocacy and Promotion, Management and Finance.

The Executive Council shall meet at agreed intervals and not less than four times per year.

A quorum for the Executive Council will be 6 Members: The SUS Chair; a Director; a President and a representative from each of the 3 SUS committees.

## Existing

### 10. SUS Professional Development Committee

- 10.1 The areas of responsibility for the SUS Professional Development Committee will include Professional Networking, the development of Professional Standards, Volunteer Development and Staff Development.
- 10.2 Specialist Interest Groups will be established by the SUS Professional Development Committee as appropriate for discussion and sharing of best practice specific as the occasion arises, on areas such as sports bursaries, health and safety, facilities, exercise classes, children's activity programmes, marketing, membership schemes, research and management information systems.
- 10.3 The Professional Development Committee shall meet at agreed intervals and not less than four times per year.
- 10.4 Positions of these Committee's will be voted at the AGM by a simple majority vote and they will be voted by Full members of SUS.
- 10.5 In the case of equal votes, the Chair shall be entitled to an additional casting vote.
- 10.6 A quorum for the Professional Development Committee will be 4 Members: The PDC Chair; two Department Members; and one President.

## New

### 10. SUS Professional Development Committee

- 10.1 The areas of responsibility for the SUS Professional Development Committee will include Professional Networking, the development of Professional Standards, Volunteer Development and Staff Development.
- 10.2 Specialist Interest Groups will be established by the SUS Professional Development Committee as appropriate for discussion and sharing of best practice specific as the occasion arises.
- 10.3 A nominated individual will be designated chair of the marketing and communications sub-group. This group will have a remit to support all committees as required and can draw its membership from the wider SUS community.
- 10.4 The Professional Development Committee shall meet at agreed intervals and not less than four times per year.
- 10.5 Positions of these Committee's will be voted at the AGM by a simple majority vote and they will be voted by Full members of SUS.
- 10.6 In the case of equal votes, the Chair shall be entitled to an additional casting vote.
- 10.7 A quorum for the Professional Development Committee will be 5 Members: The PDC Chair; two Department Members; and two Presidents.

## Existing

### 11. Forums

- 11.1 Additionally, there will be four individual forums: for Directors (minimum of two meetings per year); Athletic Union Presidents (minimum of three meetings per year); Administrators and Sports Development Coordinators/Sports Development Officers (minimum of one meeting per year); to support the SUS structure.

- 11.2 Appointments would be invited from the representative groups and these forums would meet on a regular basis and ensure representation on the Council and Committees, while ensuring that key issues were debated timeously and effectively.

**New**

**11. Special Interest Groups**

- 11.1 Additionally, there will be several special interest groups. These may include: Directors (minimum of two meetings per year); Athletic Union Presidents (minimum of three meetings per year); Administrators (minimum of one meeting per year); Operations (minimum of one meeting per year); Performance Sport (minimum of one meeting per year); and Sports Development Coordinators / Officers (minimum of one meeting per year); to support the SUS structure.
- 11.2 Appointments would be invited from the membership and these groups would meet on a regular basis and ensure representation on the Council and Committees, while ensuring that key issues were debated timeously and effectively.

**Existing**

- 13.4 At all General Meetings the minutes will be taken by the Chair or, in their absence, by a Vice Chair.

**New**

- 13.4 At all General Meetings the minutes will be taken by the **Executive Officer** or, in their absence, by a Vice Chair.